

Daily Scrum Meeting Minutes

Date: 5/24/2024

Attendees: Gigi Arbelo, Jonathan Gil, Nicholas Smith, Careca McRae

Start time: 4:30 PM

End time: 5:00 PM

Student 1: Gigi Arbelo

What have you done since the last scrum meeting? Today, I continued conducting research on and documenting what training material to add to our website.

What is planned to be done until the next scrum meeting? For the next scrum meeting, I plan to make the necessary edits and adjustments to our website.

What are the hurdles? I think our biggest hurdle at the moment is adding the information we need to include on the website in a rather efficient manner.

Student 2: Jonathan Gil

What have you done since the last scrum meeting? Thought of different domain names.

Secured the domain for our website. "CyberTraingFIU.com".

What is planned to be done until the next scrum meeting? Continue to work on the website.

What are the hurdles? Our main hurdles is scheduling our meeting times around our work schedules.

Student 3: Nicholas Smith

What have you done since the last scrum meeting? Researched the topics we plan to include in the website

What is planned to be done until the next scrum meeting? Continue working on the website

What are the hurdles? The main hurdle is scheduling the meetings around everybody's schedule

Student 4 : Careca McRae

What have you done since the last scrum meeting?

Continued implementation of known aspects of website design inclusive of visual and internal consistency of fonts colors, brand identity etc.

What is planned to be done until the next scrum meeting?

Continued to work on components of the website and its contents.

What are the hurdles?

Organizing the page of our Wix website in its different phases.